

TOWN ADMINISTRATOR'S REPORT

DECEMBER 9, 2014

Among the areas and issues in which we have been working since the last Town Board meeting are as follows:

- **County Administrator and Finance Committee Members Meeting with Town Board** – The Special Town Board meeting, held on December 2, was positive and productive. A broad range of issue, ideas and areas of understanding were covered and are now being followed up. Of particular consequence was the County Administrator's position that: If the Town can demonstrate services/value that are not being provided to the Island by the County, the County would be amenable to paying for the provision of those services. The Administrator has contacted the Cty to secure a complete county budget document to allow all line items to be scrutinized and due-diligence undertaken prior to the next collaborative meeting.
- **Zoning and Planning Administrator Reimbursement From County** – Time appeared to run short, at the above mentioned meeting, as the topic of County reimbursement for the services provided by our Zoning and Planning Administrator/Assistant County Zoning Administrator. The issue of straight 'per permit' fee was put forward, as was the potential of submitting hours to the County. The issue will continue to be discussed in order to arrive at a fair and reasonable compensation/reimbursement arrangement.
- **Upcoming Meeting with Wisconsin Department of Transportation (WiDOT) Representatives and Town Regarding Rice Street Issue** – On Wednesday, December 10, Jeff Olson and colleagues from the Wi DOT will be at Town Hall to discuss the Rice Street Project and the potential waiver of the \$ 95,000.00 engineering stipend given the Town. Thus far, as the Memo submitted to the Town Board indicates, several conference calls between the Town Administrator and WiDOT/US Dept of Transportation, there appears to be some traction with regard to securing the waiver. It is the intent and purpose – at least on the part of the Town – to push the waiver forward and, hopefully, get some tacit understanding that that will be granted by WiDOT – the Board and public will be kept apprised of the results of that meeting and the prospects for the future.

- **Fire Department Length of Service/Service Awards Program** – The FD LoS/SAP Enrollment Roster and calculations of purchase for Prior Service and present contribution have been completed and circulated among firefighters at their last meeting. The Town Board will take up approval of the investment of \$ 22,826.00 (which represents the purchase of 6-years of prior service and a \$ 336.00 state-matched contribution) at the 12/9 Town Board meeting. The investment amounts to approximately \$ 2,000.00 under what the Board had budgeted.
- **EMT Status Meeting** – The Director of the EMTs/Ambulance Service and the Town Administrator will be meeting on Thursday, 12/11, to discuss and conclude the reconfiguration of compensation for EMTs that will avoid any issues or problems in the future. The Director has been working closely with the City of Washburn to arrive at a progressive and productive format for compensation that allows the EMTs to be compensated volunteers. A report of that meeting and a reimbursement plan for EMTs will be submitted for consideration – the target is to have that accomplished before the end of the year.
- **Fee Schedule** - The Board will take up changes to the Fee Schedule with an eye toward fee adjustment that can increase revenues to the Town --- particularly in the areas of BBTP, MRF, Facility Rental and Impound Lot Fees. The Administrator has been meeting with the MRF Mgr and Town Foreman to discuss the potential of various opportunities – the MRF Mgr has made some thoughtful and effective recommendations that the Board will review – the Foreman has submitted a Memo to the Board outlining his position on some BBTP initiatives – there is general agreement that Facilities Rental fees should be marginally raised and that the Town suspend fee waivers. In addition, the Zoning and Planning Administrator and Town Administrator have been discussing and running numbers with regard to a per square foot surcharge to the County Zoning Permit – the Town, in the face of the Hegwood matter, does not issue a permit for zoning in the shoreland area and currently loses approximately \$ 12- 15,000.00 in revenues.